

TAZEWELL COUNTY BUILDING SAFETY DEPARTMENT  
MISCELLANEOUS BUILDING PERMIT APPLICATION  
ELECTRICAL UPGRADE, UTILITY BUILDINGS, DECKS, ETC.



OWNER NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

TAX MAP # \_\_\_\_\_ DISTRICT \_\_\_\_\_

TELEPHONE \_\_\_\_\_ CELL # \_\_\_\_\_

LOCATION OF CONSTRUCTION \_\_\_\_\_

DIRECTIONS TO LOCATION \_\_\_\_\_

DESCRIBE SCOPE OF WORK IN DETAIL

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

HVAC      ELECTRICAL      PLUMBING      SIGN      DECKING/PORCH

OUTBUILDING      GARAGE/CARPORT      OTHER \_\_\_\_\_

NEW      ADDITION      REPLACE      REMOVE      REMODEL

DIMENSIONS \_\_\_\_\_ LENGTH \_\_\_\_\_ WIDTH \_\_\_\_\_ HEIGHT \_\_\_\_\_ TOTAL SQ FT \_\_\_\_\_

ESTIMATED COST OF PROJECT \_\_\_\_\_

WATER SOURCE PRIVATE PUBLIC      SEWER PUBLIC PRIVATE VDH PERMIT \_\_\_\_\_

TOWN OF \_\_\_\_\_ ZONING PERMIT # \_\_\_\_\_

IS THIS PROPERTY IN A 100 YEAR FLOOD ZONE? YES NO UNKNOWN

CONTRACTOR NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CONTRACTORS LICENSE # \_\_\_\_\_ TRADESMAN # \_\_\_\_\_

SUBCONTRACTORS NAME \_\_\_\_\_

VIRGINIA LICENSE \_\_\_\_\_ TRADESMAN # \_\_\_\_\_

SUBCONTRACTORS NAME \_\_\_\_\_

VIRGINIA LICENSE \_\_\_\_\_ TRADESMAN # \_\_\_\_\_

SUBCONTRACTORS NAME \_\_\_\_\_

VIRGINIA LICENSE \_\_\_\_\_ TRADESMAN # \_\_\_\_\_

I AFFIRM THAT ANY INFORMATION GIVEN ON THIS APPLICATION IS ACCURATE AND TRUE. ANY CHANGES WILL BE REPORTED TO THE BUILDING OFFICIAL. ONLY WORK DESCRIBED ON THIS APPLICATION WILL BE COVERED UNDER THIS PERMIT, ANY MISREPRESENTATION, FALSIFICATION, OR MISLEADING INFORMATION VOIDS THIS PERMIT.

APPLICANT SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

PERMIT # \_\_\_\_\_ COUNTY USE ONLY FEE AMOUNT \_\_\_\_\_

PLANS SUBMITTED YES NO      E&S REQ'D YES NO      AGMT IN LIEU YES NO

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SECTION 54.1-1111 AFFIDAVIT

I, THE UNDERSIGNED AFFIRM THAT I AM OWNER OF A PARCEL OF LAND IDENTIFIED AS COUNTY TAX MAP PARCEL \_\_\_\_\_ LOCATED AT \_\_\_\_\_ AND THAT I HAVE APPLIED FOR A BUILDING OR ELECTRICAL PERMIT FROM THE TAZEWELL COUNTY DEPARTMENT OF BUILDING INSPECTION. I AFFIRM THAT I AM FAMILIAR WITH THE PROVISIONS OF SECTION 54.1-1111 OF THE CODE OF VIRGINIA, 1950, AS AMENDED, AS SET FORTH BELOW AND THAT I AM NOT SUBJECT TO LICENSURE AS A CONTRACTOR OR SUBCONTRACTOR.

I WILL BE RESPONSIBLE FOR THE WORK PREFORMED ON MY PROPERTY, AND SHALL BE RESPONSIBLE OR IN COMPLIANCE WITH ALL LAWS OF THE COMMONWEALTH REGULATING BUILDING CONSTRUCTION AND USE, AND ALL ORDINANCES OF TAZEWELL COUNTY.

CODE OF VIRGINIA, 1950, AS AMENDED SECTION 54.1-1111

*Prerequisites to obtaining building, etc., permit*

*Any person applying to the building inspector or any other authority of a county, city or town in this Commonwealth, charged with the duty of issuing building or other permits for the construction of any building, highway, sewer, or structure, or any removal, grading, or improvement shall furnish prior to the issuance of the permit, either (i) satisfactory proof to such inspector or authority that he is duly licensed or certified under the terms of this chapter to carry out or superintend the same, or (ii) file a written statement, supported by an affidavit, that he is not subject to licensure or certification as a contractor or subcontractor pursuant to this chapter. The applicant shall also furnish satisfactory proof that the taxes or license fees required by any county, city or town have been paid so as to be qualified to bid upon or contract for the work for which the permit has been applied.*

*It shall be unlawful for the building inspector or other authority to issue or allow the issuance of such permits unless the applicant has furnished his license or certificate number issued pursuant to this chapter or evidence or being exempt for the provisions of this chapter*

*The building inspector, or other such authority, violating the terms of this section shall be guilty of a Class 3 misdemeanor.*

I FURTHER UNDERSTAND THAT I MAY NOT UNDERTAKE CONSTRUCTION OR RENOVATION WORK REQUIRING A BUILDING OR ELECTRICAL PERMIT ON MORE THAN ONE (1) RESIDENTIAL DWELLING WITHIN A 24 MONTH PERIOD WITHOUT OBTAINING LICENSURE AS A CONTRACTOR

SIGNATURE OF AFFIANT: \_\_\_\_\_ DATE \_\_\_\_\_

COMMONWEALTH OF VIRGINIA,  
COUNTY OF TAZEWELL, to wit:

The foregoing affidavit was acknowledged before me, \_\_\_\_\_, a  
Notary Public in and for the aforesaid jurisdiction on this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ by

\_\_\_\_\_.

\_\_\_\_\_  
Notary Public  
My Commission Expires \_\_\_\_\_  
Commission Number \_\_\_\_\_



THE FOLLOWING MUST BE SUBMITTED WITH THIS FORM BEFORE PERMIT MAY BE ISSUED  
PLEASE BRING ITEMS WITH YOU WHEN SUBMITTING APPLICATION

- I. Most recent Tazewell County tax ticket for parcel on which residence/building/structure is to be built.
- II. Blueprints, plans, drawing, cross section for residence, building/structure for which you are applying.
- III. Virginia Contractor's license card or sign County Affidavit at the time permit is obtained.
- IV. VDOT Entrance permit, if driveway connects to a Virginia secondary highway.
- V. Demolition or remodeling of any commercial, non-residential or church structures require an asbestos certification to be submitted to the Building Official. Is demolition or remodeling required for this project? If yes, asbestos certification will be required before issuance of a demolition permit.
- VI. If you live within the Town limits of Cedar Bluff, Pocahontas, Richlands or Tazewell, you must apply with the respective town for a zoning permit. Please furnish a copy of the permit when you apply.
- VII. Plans will be reviewed within 10 days of submission on residential permits; for commercial permits, plans will be reviewed within 45 days.
- VII. Inspections will be performed within 48 hours (2 business days) after permit holder requests inspection. Inspections are not performed after business hours, on weekends or legal holidays.
- IX. A levy is added to the building permit as set by the Commonwealth. All building permit fees will be rounded to the nearest dollar before the levy is computed. The current state levy is 2%. This will be added to permit cost.
- X. A building permit fee will be refunded at the written request of the permit holder if the permit is not used within 12 months of the date of issue. However, a portion of permit fees will be withheld to defray administrative costs, plan review and inspections of work completed with a minimum of Twenty Dollars (\$20).
- XI. Renewal of permits is permitted for work that is not completed within 6 months of issuance. Permits may be renewed at 6 month intervals, providing work is progressing and the project has not been abandoned.
- XII. A re-inspection fee of Twenty Dollars (\$20) will be charged for scheduled inspections that are not ready.

THIS PERMIT IS GRANTED ONLY FOR THE WORK SHOWN AND  
DESCRIBED IN THIS APPLICATION. ANY FALSIFICATION, MISREPRESENTATION  
OR MISLEADING INFORMATION GIVEN **VOIDS** THIS PERMIT

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